

EAST PORTLEMOUTH PARISH COUNCIL

IN THE COLERIDGE HUNDRED OF THE SOUTH HAMS OF DEVON

Annual Parish Meeting at 7pm

Followed by the **Annual Parish Council Meeting** of East Portlemouth

To be held in East Portlemouth Village Hall on Tuesday 5th May 2026

The following councillors are summoned to attend:

Nichola Craven, Tim Fisher, Judith Hilditch, Ann Jones, John Miller, Robin Piggot, John Taylor.

Cllr J. Brazil, the Police and members of the public are invited to attend.

AGENDA

ANNUAL PARISH MEETING

District and County Councillor reports – Cllr Julian Brazil

Annual Parish report – Chair

Police Report

Open Forum for questions

Break for refreshments

ANNUAL PARISH COUNCIL MEETING

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Signing of acceptance of office

2. OPEN FORUM – for members of the public to speak

3. APOLOGIES – to note apologies received

4. MINUTES OF THE PREVIOUS MEETING HELD ON 7th APRIL 2026

If agreed to be signed by the Chair as a true and correct record

5. DECLARATIONS OF INTEREST

Councillors are invited to declare any disclosable interest they may have in any items to be considered.

6. PLANNING AND PLANNING MATTERS

To be considered:

0884/26/HHO Thalassa; **0818/26/VAR** Gara Rock Hotel.

Decisions made:

0294/26/CLP Waterside APPROVED.

7. MATTERS FOR DISCUSSION

- a) Flooding and drain clearance
- b) Public conveniences at ferry steps
- c) Holset lane

8. COUNCILLORS' AREAS OF SPECIAL RESPONSIBILITY FOR 2026/2027

Foreshore owners' liaison	(2025/26 N Craven)
Footpaths & hedgerows warden	(2025/26 J Hilditch)
Highways	(2025/26 J Taylor)
Dog matters	(2025/26 R Piggott)
Parking matters	(2025/26 J Miller)
Trees	(2025/26 T Fisher)

9. FINANCIAL MATTERS

- a) To approve end of year accounts and sign Annual Governance and Accountability Return forms.
- b) Resolution to declare the Council meets the qualifying criteria of Regulation 9 of the Local Audit (Smaller Authorities) Regulations 2015 and therefore is exempt from limited assurance review.
- c) To agree Responsible Financial Officer for 2026/27
- d) To approve payments: L Stacey £93.00; DALC membership £116.49; Hawthorns accounting service £70
- e) To note receipts: £4,029.00 1st Precept 2026/27
- f) To note cash at bank: after receipts but before above payments at 5th May 2026

12. DATES OF NEXT MEETINGS

2 June, 7 July, 1 September, 6 October, 3 November 2026 and 5 January, 2 February, 2 March, 6 April 2027 at 7.00pm; Annual Parish Council meeting 4 May 2027.

Signed: *L Stacey*

East Portlemouth Parish Clerk