

EAST PORTLEMOUTH PARISH COUNCIL MEETINGS

Minutes of the meetings held in the Village Hall on
Tuesday 16 May 2023 at 7.00pm

Present: Councillors Judith Hilditch, John Taylor, John Miller, Julian Brazil and Ren Hill (Acting Clerk).

Annual Parish Meeting

Members of the public: Elaine Neaverson, Helen Neaverson, Bridget Gurney, Jane Miller, Lindsey Lindley
Crispin Waterhouse and Geoff Cave.

District and County Councillor reports – DCC – Due to financial issues they will need to cut services to balance the books. Loddiswell closure has been delayed as it was overlapping with the Halwell closure. SHDC – Waste service was brought back inhouse, brown bin collections are functioning well and the next priority is to re-commence food waste collections (probably Sept/Oct). Lib Dems now have a majority with the annual meeting on 25.05.23 to decide the Executive etc.

Annual Parish report was given by the retiring Chair, who was thanked for her services.

Police report was received from PC Shotton, with the highlight that Kingsbridge police station will be re-opening hopefully by the end of 2023.

Annual Parish Council Meeting

394. Signing of Councillor Acceptance of Office

395. Election of Chair and Vice Chair – carried forward to next meeting for discussion with full council. John Taylor agreed to Chair for Annual Parish Council Meeting.

396. Apologies – Richard Lawson and Ann Jones.

397. Minutes of the previous meetings held on 4 April 2023 were approved.

398. Declarations of interest – none

399. Co-option of Councillors – Robin Piggott and Crispin Waterhouse were co-opted.

400. Planning & planning matters 1371/23/FUL – Objection with comments. **0762/23/HHO** – Objection with comments. **0777/23/VAR** – No objection. **0854/23/FUL** – planning application has been refused.

401. Matters for Discussion

- a. Car parking arrangements for the summer – will continue to monitor but last year was quieter and the additional parking at Village Farm will help. Double yellow lines need exposing.
- b. Clerk and RFO vacancies – see 403 c)

402. Councillors' areas of special responsibility

- Foreshore owners' liaison – Crispin Waterhouse
- Footpaths & hedgerows warden – Judith Hilditch – some buddles were missed by SHDC, Ferry Hill and Smalls will need to be cut back at the end of June.
- Highways – John Taylor
- Dog matters – Robin Piggott
- Parking – John Miller
- Trees – Richard Lawson

403. Finance

a) Year end accounts were approved, Annual Governance and Accountability Return forms were signed.

b) Council agreed it was exempt from limited assurance review.

c) Lindsey Lindley was authorised to act as Responsible Financial Officer.

d) The following payments and receipts were approved and noted

- a) Community First Trading (annual insurance) £222.86
- b) Chivelstone Parish Council £237.50 (commemorative mugs)
- c) Hawthorns Accounting Services Ltd £60
- d) K Hill £60
- e) Chivelstone Parish Council £1,300 (50% contribution for CFR vehicle)
- f) Receipts - £4,029 1st Precept, £306.06 VAT refund.

The change of bank account to Lloyds Bank was approved, Councillors Waterhouse and Miller agreed to be signatories, with absent councillors being asked at the next meeting.

Cash at the bank prior to the payments above was noted as £18,685.39

404. Date of next meeting - 6 June 2023

Signed:.....
Chairman