

EAST PORTLEMOUTH PARISH COUNCIL MEETING

East Portlemouth Village Hall, East Portlemouth

Tuesday 1st September 2009 at 7.00pm

OPEN FORUM - Three members of the public attended.

- There was a complaint about members of the public trespassing on the building site at Baker's Piece. Nothing appeared to have been stolen. For safety reasons no unauthorised person should go on to the site but arrangements can be made with one of the Trustees of the Waterhouse Trust to make a site visit.
- The selection of tenants for the affordable housing is now approaching. It is expected that an advertisement for prospective tenants will appear in this week's Kingsbridge Gazette with a closing date of 16.9.09. Arrangements will be made for the some of the community to meet the short listed candidates.
- The short listed candidates will be interviewed at the beginning of October and invited members of the community, including the Chair and the Vice Chair of the Parish Council will be involved in the selection process.
- There have been some chaotic situations from a parking point of view. How long the Port Waterhouse field will stay open will depend on the weather and available manpower.
- It was also confirmed that the affordable housing building work was being carried out exactly as per the planning permission.

DISTRICT COUNCILLOR'S REPORT: None

COUNTY COUNCILLOR'S REPORT:

- Cllr. Brazil reported that he is no longer on the AONB or the Slapton Line Group.
- Any sightings of Japanese Knotweed should be reported to the AONB.
- Thanks were expressed to Isobel Waterhouse for the use of the field for parking.
- Any take up of the assets offered by SHDC would involve a huge liability for the Parish Council.
- Suspension from SHDC will continue until the 20th December 2009.

POLICE REPORT:

- The arrangements for the Red Arrows went extremely well.
- In the last 60 days, 3 crimes were reported as against 8 last year.
- While PC Mutton is on leave, Sgt Jane Corkhill or PCSO Paul O'Dwyer should be contacted.

PRESENT: **Councillors:** L. Lindley (Chair), R. House, C. Cox, J. Gurney, M. Nolan, P. Reed
In attendance: Cllr. J. Brazil, PC S. Mutton, S. Winstanley (Clerk)

1. **APOLOGIES** – Cllr. J. Baverstock, J. Bremridge

2. **MINUTES OF THE PREVIOUS MEETING HELD ON 4th August 2009**

It was proposed, seconded and *resolved* that the Minutes be signed by the Chair as a true and correct record.

3. **DECLARATIONS OF INTEREST** – None

4. **CLERK'S REPORT** –

- A request had been received from the Monitoring Officer concerning Councillors experience of Code of Conduct training and requesting information about what sort of training would be most helpful. The form was completed and will be returned to the Monitoring Officer.
- Chris Lucas had been contacted to increase the size of the smaller bin at the Venue Café. No response had been received so far.
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5. CHAIR'S REPORT

- Thanks were expressed to the Waterhouse Trustees for the use of the building site on the morning of the Red Arrows display.
- Traffic arrangements had been successful on the day of the Red Arrows display.
- An email expressing thanks for the efficient and helpful way in which DCC had provided and then removed traffic cones had been sent by the Chair.
- Thanks were expressed by Councillors for the management of the traffic arrangements which the Chair had undertaken for the Red Arrows display.
- P. Reed confirmed that he had contacted the owner of Rickham Farm who would have been happy for a field to have been used for parking. In the event, no additional parking was needed.

6. COUNCILLOR VACANCY

To consider applications for co-option of a new Councillor.
 There were two applicants Paul Allen and Steve Wonnacott. In a secret ballot, Steve Wonnacott was appointed by three votes to two. There was one spoiled vote.

7. COUNCILLORS' REPORTS – and election of officers for 2009/2010

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|---------------------------------|-----------------------------|
| • Gara liaison group | Chris Cox, Rowena House |
| • Emergency planning - | Rowena House |
| • Foreshore owners liaison – | J. Gurney |
| • Harbour Authority liaison – | J. Gurney |
| • Grass cutting rota – | M. Nolan |
| • Village Hall representative – | P. Reed |
| • Saltstone representatives – | to be agreed |
| • Coleridge representatives – | Lindsey Lindley, Peter Reed |
| • Trees - | Rowena House |
| • Highways (new role) - | J. Gurney |
| • Footpath & hedgerows warden | to be agreed |

REPORTS

- Gara liaison
 An email had been received from the Planning Officer assuring the Parish Council that their comments had been noted and that he would continue to keep the PC fully informed and that the PC would be part of the development process. A landscaping site meeting will be organized shortly which the Gara liaison councillors will attend.
- Emergency planning - No report
- Foreshore owners liaison –
 A discussion took place about a pontoon at Ditchend. It was agreed that local opinion be canvassed and the item be included for the December meeting. Foreshore owners are circulating a questionnaire which includes a question about litter.
- Harbour Authority liaison –
 There have been complaints about the water taxi because it is severely restricted by the weather.
- Grass cutting rota – No report
- Village Hall representative –
 The estimate for the kitchen has been accepted and work should begin soon.
- Saltstone representatives –
 Next meeting 20th October, 2009.
- Coleridge representatives –
 Nothing to report – Next meeting Tuesday 8th September 2009.
- Trees - No report
- Highways (new role) - No report

- Footpath & hedgerows warden
Village steps have now been cleared.
There is a fallen tree on the path from the carpark to Small's Cove (footpath No. 4).
The surface of the path from the carpark to Ditchend (footpath No. 1) needs clearing as do the sides. Clerk to contact Alan Pope.
Councillors will endeavour to discover who are the landowners involved for both footpaths.

8. PLANNING & PLANNING MATTERS

For information only – 20/1140/09/F – Holset House TQ8 8PL – Permission Granted
20/2114/09/F - Bakers Piece – Permission Granted

9. FINANCIAL MATTERS

1. To approve payment of the following cheque:
100132 - £214.33 – S. Winstanley (August)
It was *resolved* to approve the above payment.
2. Current finances – cash at bank £2242.00

10. Personnel matters – to agree membership of an employment sub-committee and a complaints sub-committee.

The Chair reported that at a training day by DAPC it was considered best practice to have an arrangement where two members of the Council act as managers for the Clerk as the only employee. Following discussion it was agreed that this be an agenda item for the next meeting.

11. To consider a request for support to provide reactive lighting at Ditchend to try & prevent theft.

- Discussion with the fishermen had not yet taken place.
- The Clerk confirmed that on the advice of the insurance company, there were 2 possibilities. The first is that the lighting unit be gifted to the Parish Council in which case the insurance policy would need to be amended. The second is that a written agreement is drawn up to allow the unit to be fixed to the memorial but all of the responsibility for it remain with the purchasers.
- It was agreed that the item appear on the agenda for October.

12. To consider an offer from SHDC to transfer District Council assets to the Parish Council as follows:

Public lavatories at Millbay and near ferry, the ferry slip adjacent to Ferryside and the lease of the car park at Corner Cottages. [NB SHDC have wrongly identified the location of the car park]

- Following discussion it was *resolved* not to pursue the offer made by SHDC concerning the public lavatories and the slipway. The freehold owners of the car park will be contacted for their views before any decision is made.

13. To discuss Google roving cameras in the Parish

Following discussion, it was agreed that an item be included in the October meeting having canvassed parishioners views, to propose requesting that Google remove the information from their Street View.

14. CORRESPONDENCE

CCD- Parish planning surgery
Devon & Cornwall Constabulary – Road closures policy
SHDC – Gambling Act – Renewal of Statement of Principles
SHDC – Section 17 Document – Reducing Crime & Disorder

12. DATE OF NEXT MEETING

The date of the next meeting of the Council is as follows:

6th October, 2009

SIGNED
L. Lindley Chair

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S. Winstanley Clerk

ACTION POINTS:

- Clerk To complete form re. Code of Conduct training & return ✓
- Clerk To contact Chris Lucas re bin at Venue Cafe ✓
- Clerk To produce paperwork for Steve Wonnacott and inform Monitoring Officer. ✓
- Clerk To contact Alan Pope re footpath No. 1 from carpark to Ditchend. ✓
- ~~Chair To contact SYC Commodore re removal of trailers~~
- ~~Peter Reed To contact the owners of Rickham Farm re. parking~~
- ~~R. House To contact Alan Pope re Ferry steps~~