

It was proposed, seconded and *resolved* that the Chair should sign the Minutes as a true and correct record.

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4. DECLARATIONS OF INTEREST – None

5. CHAIR'S REPORT – As at annual Parish Meeting

6. CLERK'S REPORT

- SHDC has produced a draft Local Development Framework which sets out the plan until 2016. The Council are asked for a response and a workshop has been organised in Kingsbridge for the 19th June, however, the final document will be produced shortly after this. The draft is available on line and following discussion it was agreed that councillors would study the document and C. Cox volunteered to collate opinions expressed to him and present a response at the next meeting.
- Water from a stream is eroding the highway. The Clerk will contact Highways.

7. ELECTION OF OTHER OFFICERS

Deferred until the June meeting.

8. PLANNING & PLANNING MATTERS

For information only: 20/0233/09/F – Ditchend TQ8 8PU – Permission Granted
West Prawle Farm, TQ8 8PW – Notification re. erection of agricultural building.

Applications to be considered at this meeting:

- 20/0521/09/F – Holset House, E. Portlemouth TQ8 8PL
Conversion of garage and games room to holiday cottage and garage (previously approved under ref: 0338/04)
Following discussion it was *resolved* to recommend no objection to the application providing the condition for the building to remain ancillary to the main house is enforced and does not become a separate dwelling in the countryside.
- 20/0633/09/F – Holset House, E. Portlemouth TQ8 8PL
Householder application for porch link extension between main house & existing outbuilding.
Following discussion it was *resolved* to recommend no objection.
- 20/0580/09/F Waypark TQ8 8PA
Relocation of vehicular access to dwelling
Following discussion it was *resolved* to recommend objection due to the dangerous position of the access due to high banks and the loss of ancient hedgerow.
- The Clerk has received confirmation from the Enforcement Officer that providing the mobile home is not being used for habitation, at Wayfield Nursery, it does not require permission.

9. FINANCIAL MATTERS

1. To accept annual accounts for year ending 31st March 2009
It was *resolved* that the accounts be approved.
2. To accept the renewal of the Parish Insurance Policy.
It was *resolved* to accept the renewal schedule.
3. To confirm that a risk assessment of the Council's assets had been carried.
It was confirmed that a risk assessment had been carried out including the Council's awareness of the risk regarding the administration of finances.
4. To approve payment of the following cheques:
Cheque Nos: 100121 - £249.73 – S. Winstanley (annual office expenses)

580

- 10. CORRESPONDENCE** DCC – Details of the budget including an extra 2 million pounds to repair the roads damaged by the severe winter weather.
SHDC – Minutes of the Parish Cluster meeting – Draft Local Development Framework and the Boundary Review.

11. To consider arrangements for a Litter Clean-up event.

Following discussion it was agreed to defer this item to the next meeting.

11. DATE OF NEXT MEETING

The dates of the meetings are as follows:

2nd June 2009
7th July 2009
1st September 2009
6th October 2009
3rd November 2009
1st December 2009
5th January 2010
2nd^d February 2010
2nd^d March 2010
6th April 2010
4th May 2010 Annual Parish meeting and annual Parish Council meeting

SIGNED
L. Lindley Chair S. Winstanley Clerk

ACTION POINTS:

Clerk To contact Highways re eroded highway ✓
Clerk To contact insurance company re liability for public litter pick ✓
Clerk To contact Chris Lucas re provision of litter bins ✓