

EAST PORTLEMOUTH **PARISH COUNCIL**

IN THE COLERIDGE HUNDRED OF
THE SOUTH HAMS OF DEVON

Clerk: Sall Winstanley
Barton Cottage
Woodleigh
Kingsbridge TQ7 4DG
Tel: 01548 550515
E-mail clerk@eastportlemouth.org.uk

The following Councillors are summoned to attend:

L. Lindley, Peter Reed, Jerry Gurney, Chris Cox, Rowena House, Marcus Nolan, John Neaverson

EAST PORTLEMOUTH ANNUAL PARISH COUNCIL MEETING to be held in East Portlemouth Parish Hall, East Portlemouth on Tuesday 5th May, 2009 at 8.00 p.m.

OPEN FORUM – for members of the public to speak and any Police matters

1. Election of Chair – signing Acceptance of Office & Undertaking
Election of Vice Chair
2. APOLOGIES – to note apologies received
3. MINUTES OF THE PREVIOUS MEETING HELD ON 7th April 2009
If agreed to be signed by the Chairman as a true and correct record
4. DECLARATIONS OF INTEREST –
Councillors are invited to declare any personal or prejudicial interest they may have in any items to be considered. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
5. CHAIR'S REPORT
6. CLERK'S REPORT
To receive an update from the clerk and for councillors to highlight matters which require attention
7. Election of other officers –
 - Emergency planning officer (2008/09 J Neaverson)
 - Foreshore owners' liaison (2008/9 J Gurney)
 - Grass cutting rota (2008/9 M Nolan)
 - Village Hall representative (2008/9 P Reed)
 - Saltstone representatives (2008/9 C. Cox, R. House)
 - Coleridge representative (2008/9 L Lindley, P reed)
 - Emergency plan co-ordinator (2008/9 L Lindley)
 - Harbour Authority liaison (2008/9 J. Neaverson)
 - Gara Rock Development Liaison
 - Highways
8. PLANNING & PLANNING MATTERS
 - For information only: 20/0233/09/F – Ditchend TQ8 8PU – Permission Granted
West Prawle Farm, TQ8 8PW – Notification re. erection of
agricultural building.
 - Applications to be considered at this meeting:
 - 20/0521/09/F – Holset House, E. Portlemouth TQ8 8PL
Conversion of garage and games room to holiday cottage and garage
(previously approved under ref: 0338/04)

20/0633/09/F – Holset House, E. Portlemouth TQ8 8PL
Householder application for porch link extension between
main house & existing outbuilding.
20/0580/09/F Waypark TQ8 8PA
Relocation of vehicular access to dwelling

9. FINANCE

To accept annual accounts for year ending 31st March 2009
To accept the renewal of the Parish Insurance Policy
To confirm that a risk assessment of the Council's assets has been carried out
To approve Cheques No. 100121 - £249.73 – S. Winstanley (annual office expenses)
100122 - £211.93 – S. Winstanley (April)

10. CORRESPONDENCE: DCC Highways

11. To consider arrangements for a Litter Clean-up event.

12. DATES OF MEETINGS FOR COMING YEAR

2nd June 2009
7th July 2009
1st September 2009
6th October 2009
3rd November 2009
1st December 2009
5th January 2010
2nd^d February 2010
2nd^d March 2010
6th April 2010
4th May 2010 Annual Parish meeting and annual Parish Council meeting

Additional meetings may be called when necessary.



Signed S. Winstanley
Clerk

Dated 28th April 2009

Points of Interest

SHDC - Minutes of the Executive Meeting 23.04.08
Executive forward plan
DCC Money matters leaflets
South Hams Society Bulletin